

Job Announcement: February 19, 2019

Position Title: Training & Business Development Attorney

Reports to: Vice President of Advocate Resources & Training

Location: Preferably Chicago but remote work possible

Organizational Overview: The Sargent Shriver National Center on Poverty Law provides national leadership in advancing laws and policies that secure justice to improve the lives and opportunities of people living in poverty. The Shriver Center brings together lawyers, community leaders, and allies from across the country as the nation's leading advocate for people living in poverty. We work toward a future where people living in poverty have income security, equal opportunity, and a voice in what happens in their communities.

We put race front and center in our work. We recognize that inclusion of diverse voices, perspectives, and experiences is essential to understanding and addressing complex issues in our advocacy and within our organization. To that end, we focus on issues that deeply affect the lives and social mobility of people living in poverty: economic justice, housing justice, healthcare justice, and community justice. We lead, equip, and mobilize multi-state networks to advance an anti-poverty and racial justice agenda. Through training and leadership development programs designed to foster innovation and collaboration, we strengthen core competencies of advocates across the country.

Position Overview: The Training & Business Development Attorney helps organize delivery of and serves as faculty for Shriver Center in-person and online courses that promote racial justice, leadership development, community-lawyering, and affirmative advocacy; builds and strengthens strategic relationships and business development for the Shriver Center's training and consulting practice; and contributes to the development, improvement, and delivery of contractual training and consulting engagements that support advocate and organizational capacity building in the above areas.

Responsibilities:

- Serves as faculty and support in Shriver Center public courses, training Institutes, and contractual trainings in areas of racial justice, leadership development, and community-driven and affirmative advocacy
- Drawing from existing course curriculum and resources, works with partner organizations to develop training programs in each of the above areas that respond to their unique interests and needs
- Prepares and administers training proposals, contracts, and budgets
- In collaboration with Directors of Online Learning and Legal Curriculum, recruits and supports training design teams for the continual improvement and assessment of Shriver Center training curriculum
- Develops, revises, and updates training related materials and publications
- Increases the national presence of the Shriver Center as a resource to support and strengthen the capacity of public interest and legal aid organizations to fulfill their missions

- Engages in relationship-building, strategic marketing, and outreach to secure and support contracts for training program design and delivery locally, statewide, and nationally
- Contributes to the production and distribution of various publications that support Shriver Center thought leadership, advance our mission, and support community partners and clients (e.g. training reports, manuals, calendar schedules, workbooks, instructional guides, newsletters, blogs, etc.)
- Oversees maintenance of data related to Shriver Center training programs and consulting and training relationships
- Contributes to the collection and preparation of data for the development of comprehensive reports that demonstrate the reach and impact of Shriver Center training programs and needs (e.g. staff studies, evaluations, needs assessments, grants solicitations, etc.)

Requirements:

- J.D. and admission to a state bar
- At least five years of experience in legal services or other public interest law preferred, with significant experience with racial justice advocacy, affirmative community-driven advocacy, and leadership development
- Experience with adult learning, training design, presentation, and facilitation
- Experience with business development and marketing of professional services
- Experience working with and in communities of color on advocacy issues
- Excellent writing and verbal skills
- Charismatic and dynamic public speaking skills
- Strong relationships within the national community of public interest lawyers and advocates preferred
- Experience working electronically with team members in remote locations and others nationally
- Willingness and ability to travel as needed (est. 15 – 25%)
- A deep commitment to the vision, mission, and values of the Shriver Center and the Advocate Resources and Training department

Salary/Benefits: This full-time exempt position offers a competitive annual salary and a comprehensive benefits package.

Opening/Closing Date: Open immediately; closed when filled.

Applications: Send a cover letter and résumé to Ellen Hemley at hr@povertylaw.org.

Visit www.povertylaw.org for more information about the Shriver Center.

